
**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, August 10, 2023**

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:52pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer; Jerry Anderson, Vice President; Robert Anderson, Secretary

Also Present

Sheryl Sharp of Curtis Management
Cierra Flanders of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

There were two (2) homeowners present.

DELEGATE FORUM

Bella Vista – Nothing to report.

Montego – Nothing to report.

Vilamoura – Nothing to report.

Villagio I – Nothing to report.

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

1. Board Meeting Minutes of July 13, 2023
2. July Financial Statement subject to audit.
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2337-23 through 2344-23

BANK STATEMENT

Marjie Butterworth moved to approve the July 2023 bank statements and reconciliations. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

LANDSCAPE/TREES

Monthly Progress Report

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Jerry Anderson moved to approve South Coast Gardening bid 7-18-23 #1 to replant the Calle Pastadero slope where the Acacias were removed in Phases 1, 2, and 3 in the amount of \$19,880.00 expensed to 3130. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Marjie Butterworth moved to approve South Coast Gardening bid 7-18-23 2 to replant the Calle Pastadero slope where the Acacias were removed in Phases 4, 5, 6, and in the amount of \$14,080.00 expensed to 3130. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Jerry Anderson moved to approve South Coast Gardening bid 7-18-23 #3 to replant the slope behind Villagio II where the Acacias were removed in Phase 10 in the amount of \$10,000.00 expensed to 3130. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Marjie Butterworth moved to approve South Coast Gardening bid 7-18-23 #4 to replant the slope on Vista Montana where the Acacias were removed in Phases 8 and 9 in the amount of \$11,040.00 expensed to 3130. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Landscape Inspection Requests

None.

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

CORRESPONDENCE

The Board reviewed homeowner correspondence received since the last meeting.

UNFINISHED BUSINESS

Recycled Water Project

NEW BUSINESS

Resignation of Board Member

Robert Anderson moved to appoint Paul Melby to the Board. Vonne Barnes seconded the motion, which carried unanimously.

American Towers

Marjie Butterworth moved to approve the fire abatement not to exceed \$41,825.00. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Emergency Items

Jerry Anderson moved to ratify the replacement of valve NTE \$1,500. Marjie Buterworth seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

ADJOURNMENT

Robert Anderson moved to adjourn the meeting at 6:23pm. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on September 14, 2023 at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

Board Signature

Date