

---

**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, July 13, 2023**

---

**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:03pm.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Marjie Butterworth, Treasurer; Jerry Anderson, Vice President; Joe Lovullo, Director at Large

**Also Present**

Sheryl Sharp of Curtis Management  
Cierra Flanders of Curtis Management

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

**HOMEOWNER FORUM**

There were two (2) homeowners present.

**DELEGATE FORUM**

**Bella Vista** – Nothing to report.

**Montego** – Nothing to report.

**Vilamoura** – Nothing to report.

**Villagio I** – Nothing to report.

**CONSENT CALENDAR**

Jerry Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

1. Board Meeting Minutes of June 8, 2023
2. June Financial Statement subject to audit.
3. June Bank Statements and Reconciliations.
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2329-23 through 2336-23

**LANDSCAPE/TREES**

*Monthly Progress Report*

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

*Landscape Proposals*

None.

*Landscape & OCFA Maintenance*

The Board reviewed the photographs taken during the landscape inspection.

*Landscape Inspection Requests*

None.

**CORRESPONDENCE**

The Board reviewed the correspondence.

**UNFINISHED BUSINESS**

Nothing to report.

**NEW BUSINESS**

*Brightview Proposal*

The Board discussed the proposal.

*Bistline Approval*

Marjie Butterworth moved to approve the fire abatement not to exceed \$41,825.00. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; J. Lovullo-Aye; Butterworth-Aye; Barnes-Aye

*Year-end Tax Returns*

Marjie Butterworth moved to approve the year-end tax return. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; J. Lovullo-Aye; Butterworth-Aye; Barnes-Aye

*Year-end Audit*

Marjie Butterworth moved to approve the year-end review. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; J. Lovullo-Aye; Butterworth-Aye; Barnes-Aye

*Election by Acclamation*

The Board discussed election by acclamation and noted this was not possible for the upcoming year.

**Emergency Items**

None

**ADJOURNMENT**

Jerry Anderson moved to adjourn the meeting at 6:27pm. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

**NEXT MEETING**

The next Board of Directors meeting will be held on August 10, 2023 at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

\_\_\_\_\_  
Board Signature

\_\_\_\_\_  
Date