
**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, September 14, 2023**

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:10pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer, Robert Anderson; Secretary; Jerry Anderson, Vice President; Paul Melby

Also Present

Sheryl Sharp of Curtis Management
Cierra Flanders, Recording Secretary

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed. Per California Civil Code 5705(c), this item serves to document action taken by the Board in executive session to involve the association's collection attorney in delinquent account proceedings, which may result in foreclosure action by the association against the following properties: 688-201-55; 930-077-70; 690-611-08.

HOMEOWNER FORUM

There were zero (0) homeowners present.

DELEGATE FORUM

Bella Vista – Nothing to report.
Montego – Nothing to report.
Vilamoura – Nothing to report.
Villagio I – Nothing to report.

CONSENT CALENDAR

Jerry Anderson moved to approve the Consent Calendar as listed below. Marjie Butterworth seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

1. Board Meeting Minutes of August 10, 2023
2. July Financial Statement subject to audit.
3. July Bank Statements & Reconciliations.
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2337-23 through 2344-23

LANDSCAPE/TREES

Monthly Progress Report

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Jerry Anderson moved to ratify South Coast Gardening's proposal to replace the flow sensor on controller 24 not to exceed \$1,000.00. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

Marjie Butterworth moved to approve South Coast Gardening's proposal to remove the large Eucalyptus tree located on the slope behind 25 Montilla in Montego in the amount of \$1,675.00. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

Landscape Inspection Requests

None.

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

V-ditch Repairs

The Board discussed the potential for annual repairs to be made to the V-ditches.

CORRESPONDENCE

The Board reviewed homeowner correspondence received since the last meeting.

UNFINISHED BUSINESS

Recycled Water Project

Nothing to report.

American Towers

Obtained a city Building Permit to de-stack the AT&T tower to reduce the height from 138 feet to 70 feet.

NEW BUSINESS

Alternate Dish Sites

The Board *discussed* alternate locations.

Board Orientation

The Board *discussed* creating a Board orientation information packet for any new Board members.

RDA Reserve Study

Robert Anderson moved to approve the Reserve Study in the amount of \$295.00. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

Strongroom Designation

The Board designated Vonne Barnes and Marjie Butterworth to be the Board Members authorized to approve invoices and authorized signers on behalf of the Association.

Fall Newsletter

The Board reviewed the newsletter for the upcoming quarter.

Emergency Items

None.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:52pm. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

NEXT MEETING

The next Board of Directors meeting will be held on October 12, 2023 at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

Board Signature

Date