
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, October 12, 2023

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer, Robert Anderson; Secretary; Jerry Anderson, Vice President; Paul Melby

Also Present

Sheryl Sharp of Keystone Pacific
Cierra Flanders Recording Secretary

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

There were zero (0) homeowners present.

DELEGATE FORUM

Bella Vista – Nothing to report.

Montego – Nothing to report.

Vilamoura – Nothing to report.

Villagio I – Nothing to report.

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

1. Board Meeting Minutes of September 14, 2023
2. September Financial Statement subject to audit.
3. September Bank Statements & Reconciliations.
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2337-23 through 2344-23

LANDSCAPE/TREES

Monthly Progress Report

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Jerry Anderson moved to approve South Coast Gardening proposal to remove the large Eucalyptus tree located on the slope behind 25 Montilla in the amount of \$1,675.00. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

Landscape Inspection Requests

None.

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

CORRESPONDENCE

The Board reviewed homeowner correspondence received since the last meeting.

UNFINISHED BUSINESS

American Towers

The Board discussed the American Towers concern.

NEW BUSINESS

Lifetime Fitness

The Board reviewed the request to lease land from RSCCA for a parking area. It was agreed by unanimous consent it would not be in the Association’s best interest to lease the land.

Appoint Inspector of Election

Marjie Butterworth moved to approve Bob Carson as the inspector of election. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

Annual Meeting

The Annual Meeting will be held on November 9, 2023 at 6:00pm.

Harbor View Maintenance

The Board reviewed the documents and maps surrounding the maintenance of Harbor View.

Newsletter

The next newsletter is due in December.

Emergency Items

None.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:32pm. Paul Melby seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye; Melby-Aye

NEXT MEETING

The next Board of Directors meeting will be held on November 9, 2023 at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

Board Signature

Date